

Application Form

Please type or print clearly in capital letters.

DATE OF APPLICATION _____ AGENCY _____

HIGH SCHOOL PROGRAMME IN IRELAND

DURATION: Full Year 1 Term Semester

DATES From _____ To _____ Preferred School Year _____

SCHOOL: Public day Private day Boarding 7 day

Single gender Mixed gender No preference

APPLICANT'S PERSONAL PROFILE

First Name: _____ Surname: _____

Date of Birth: _____ Age: _____ Sex Male Female

First Language: _____ Nationality: _____

Student Mobile Phone : _____

Student Email Address (capital letters): _____

Do you follow a special diet? No Yes Details _____

Do you have brothers? No Yes Name _____ Age _____

Name _____ Age _____

Do you have sisters? No Yes Name _____ Age _____

Name _____ Age _____

Please tell us your 3 favourite activities or hobbies

1 _____ 2 _____ 3 _____

Would you stay in a home with pets? No Yes No preference

If you answered no, please explain why _____

Any other important information that would help to make your placement more successful:

PARENT/GUARDIAN EMERGENCY CONTACT DETAILS

Mother First Name: _____ Maiden Name: _____

Phone: _____ Email: _____

Father First Name: _____ Surname: _____

Phone: _____ Email: _____

STUDENT MEDICAL INFORMATION

Have you ever had any of the following infectious diseases?

Measles German measles Chicken pox Whooping Cough
Mumps Rubella Scarlet Fever Other _____

Please confirm you have had the following Immunisations

Whooping cough Measles BCG Tetanus Rubella
Diphtheria Meningitis Poliomyelitis Other _____

Have you ever been diagnosed with the following conditions?

Attention Deficit Disorder/ ADHD No Yes Learning Difficulties (Dyslexia etc) No Yes

Eating Disorder: No Yes Depression No Yes Anxiety No Yes

Do you take any medication: No Yes Details: _____

Do you have any allergies: No Yes Details: _____

Do you require medication in the form of injections for allergies: No Yes Details: _____

Will you be wearing a dental brace while you are on the academic programme?

No Yes

Are you or have you been attending a counsellor or any other mental health professional?

No Yes Details: _____

STUDENT ACADEMIC INFORMATION

Please circle level of fluency in English

A1

A2

B1

B2

C1

C2

Please circle level in Maths

Poor

Average

Good

Very good

Excellent

DOCUMENTATION CHECKLIST

Completed Application Form

Two previous school reports

1 Passport Photo

Copy of Passport

Copy of European health card

I, _____ (Parent's name). Relationship Mother Father

I, _____ (Parent's name). Relationship Mother Father

confirm that all the information relative to my son/daughter mentioned in this form is true.

Signed _____ Print Name _____

Date _____

Signed _____ Print Name _____

Date _____

STUDENT CODE OF CONDUCT

The Student Code of Conduct sets out the rules and regulations you are required to follow while on your Academic Year Programme in Ireland.

Local Coordinator

You will have a dedicated Local Coordinator (L.C.) while on your Academic Year Programme. The role of your coordinator is to support you during your stay and ensure you can make the most of your experience.

- Your monthly meeting with the L.C is mandatory and you should make sure to attend.
- You should stay in regular contact with your local coordinator and always answer any phone calls or WhatsApp messages you receive.
- If you need to contact your L.C., try to make sure that it is during office hours 09:00 – 17:00 unless it is an emergency.
- Be honest and open with your L.C. about any challenges you are experiencing at school or in your host family. You can speak in confidence to your L.C. so that we can support you and a good solution can be found.

Host Family

Living with a host family is an important part of your High School experience and they are looking forward to sharing their family life and culture with you.

- Make a sincere effort to integrate with your host family and to speak English as much as possible.
- Follow the host family rules regarding mealtimes. Be punctual and inform the host family if you are going to be late for a meal.
- Respect the host family rules regarding curfews and always be on time.
- If you are invited to attend an outing or activity with your host family, it is important to participate as this will help your integration and it will also improve your English.
- Keep your bedroom tidy and make your bed every day. Do not bring food into your bedroom.
- Your host family will explain their house rules to you. Please respect the rules as they are very important to maintaining good relations with your host family
- Do not behave as a paying guest and be ready to give a hand by offering to set the table for dinner or to empty or load the dishwasher etc. This will be very much appreciated by your host family and it is good manners.

School Life

- Become familiar with the school rules. You will find a copy of the school rules in your student journal which you will receive along with your school books.
- Be motivated to study and ensure that you do your best to complete all homework, assignments and tasks instructed by the school.
- Make an effort to integrate with the other students and do your best to participate in any extra-curricular activities the school offers.
- Treat the teachers and other students with respect. Bullying or anti-social behaviour will not be tolerated.
- If you are having difficulty with a subject at school please tell your teacher or inform your L.C. so that you can be supported.
- If you are unable to attend school due to illness or some unforeseen circumstance, you will need permission and a note for the school from your host family.
- You are expected to take public transport to and from school if required.

Failure to obey the school rules such as arriving consistently late to class, failure to complete homework and behaviour which is disruptive or disrespectful or will result in the school taking disciplinary action. This can include detention, suspension or in very serious cases, expulsion from the school.

Social Media

- The taking of photographs or videos in the family home, either of persons or property is expressly prohibited without the consent of the host family.
- The use of any device including mobile phones, cameras, laptops, computers or cameras to make recordings, post, or distribute content which is hateful, discriminatory, pornographic, illegal, threatening, is a serious offence.
- Creating a fake profile that impersonates another student or posting, forwarding or 'Liking' of material that could cause offence or damage the reputation of a third party including the school community, the host family and other students, is not tolerated.
- Any uses that violate copyright law, fail to observe licensing agreements or infringe on others intellectual property rights.
- It is illegal for anyone (whatever their age) to post, send or share pictures of a sexual nature of people under 18, or images of them engaged in sexual activity. This is true even if a person under 18 sends a sexual picture of themselves

General Rules

- A student who is found to have been drinking alcohol will be sent home immediately.
- Students may not stay overnight in another student's home.
- Students must not make any life changing decisions while on the programme for example get a tattoo or a piercing.
- Students who engage in inappropriate sexual behaviour will be expelled from the programme.
- Theft, criminal damage to property and the use of illegal substances/drugs and/or alcohol will result in immediate expulsion. Students will be repatriated to their country of origin at their own expense and no refund of fees will apply.
- Only the student's immediate family are allowed to visit during the programme. Students who wish to stay overnight with their parents during the visit must inform LLI 14 days in advance and complete a signed parental release form.
- Students must return to their country of origin no later than 48 hours after their last official day at school. This date may be earlier than the official end of the school year.

Disciplinary Procedures

1. Students will receive a verbal warning from their LC
2. If the behaviour does not improve students will receive a written warning. The student will be put on probation.
3. If the unwanted behaviour continues during the probation period, the student will be suspended from the programme and may have to return home for a period of time.
4. If the unwanted behaviour is especially grave, the student will be expelled from the programme immediately.

LLI reserves the right to expel students from the programme without warning depending on the severity of the rule infringement. Such conduct includes but is not limited to illegal drug use, unacceptable sexual behaviour, consuming alcohol or drugs, violation of the law, unauthorised travel, unsatisfactory school performance including unexplained absences, violent behaviour and life changing decisions.

Where the programme is terminated early no refund will be given and the cost of repatriation to the country of origin is at natural parent's own expense.

I declare that I have read and understood the Student Code of Conduct and I agree to abide by the rules outlined. I understand that if I choose to return home early other than for reasons of illness I will forfeit all fees paid.

Student Signature _____

Date _____

Parent Signature _____

Date _____

AUTHORISATION TO TREAT A MINOR AND MEDICAL INFORMATION RELEASE

Name of Student (Print) _____

I, _____ am the parent/ legal guardian of _____ (print child's name) In the event of a Medical Emergency we the parents /guardians of the above named child do hereby consent to any medical or surgical treatment deemed advisable and recommended by a licensed medical practitioner or medical consultant and hereby release _____ Language Learning International, their agents or representatives including the High School, Host Family, area representative (hereafter known as the Designated Adults) and medical team from any liability thereunder. I/We further agree to assume financial responsibility for all costs associated with the care and treatment of my dependent child.

I further authorise any hospital, clinic, physician, nurse, psychologist, psychiatrist or healthcare professional to release any and all records and information pertaining to my child's medical condition to the custody and safekeeping of the Servants or Agents of Language Learning International, Nutgrove Enterprise Park, Nutgrove Way, Rathfarnham, Dublin 14, D14 A8P7.

Expiration Date: This authorization lapses 18 months after the date hereunder.

Facsimiles: A copy or facsimile of this authorization is as valid as the original.

Name (Print) _____ Relationship to child _____

Signature _____ Date _____

ACADEMIC YEAR GDPR DATA PROTECTION AND PERMISSION TO BE PART OF A WhatsApp GROUP

I, _____ am the parent/ legal guardian of _____ (print child's name) hereby give permission for my child to be part of a WhatsApp group moderated by Language Learning International (LLI). I Understand that my child's mobile number will be part of the WhatsApp group and will be visible to those in the group. I understand and accept that the purpose of the WhatsApp group is for the local co-coordinator and the LLI team to keep in touch with my child and to offer support and assistance.

Authorise Do not Authorise

Signature _____ Date _____

MODEL RELEASE

I, _____ am the parent / legal guardian (please circle) of the forenamed child, hereby give the permission to use the images or video clips with my child in marketing media (internet, brochures,) and Social media platforms of Language Learning International (LLI) for the purpose of Education related content .

Authorise Do not authorise

Signature: _____ Date _____

LETTER TO HOST FAMILY

It would be nice to include a short letter to your new host family with your application introducing yourself. You can let them know about your family and the things that you enjoy doing. There is also space for a nice family photo.

Dear Host family

My name is

PHOTO ALBUM

Please include some photos of you with your family and include a short description under each photo.